

MINUTES OF SAEP AGM 18th May 2019 – held at Beautiful Gate, Philippi

Apologies: Gina Leinberger, Helena Duk, Gemma Oberth, Nokwanela Dlomo, Susie Taylor, Lerato Lehlabathe, Di Oliver, Dave and Kay Quinton, Giuliana Bland, Hannarie Wenhold, Chris Du Plessis, Shirley Tobias, Helen Binckes, Tessa Welch, Kristin O’Sullivan, Swami Vidyananda, Ruth Wissmann

Present: 65 guests including staff, volunteers, beneficiaries, parents, supporters and 20 pre-school children (see attendance list)

Welcome: Nosisa Mhlathi and Eric Nduna chaired the meeting with Masithembe Mqoto assisting with translation. Nosisa welcomed everyone and the meeting was opened in prayer by one of the ECD principals.

Minutes of last AGM: Jane Keen, director confirmed that the board had approved and signed the minutes from the previous AGM – 2017 and that these were available for inspection.
Proposer: Sonia Chu, Seconder: Isabel Essen

Item by ECD children: The children of Luntu Educare Centre entertained the audience with a number of dances, which were much appreciated.

Keynote Address – Norton Tennille (founder) reflected on 25 years of SAEP. He spoke about how the work of SAEP was a gift of grace and had relied on faith to get this far. He recalled various key events which had shaped the organisation and initiated the programmes. Finally, he passed the torch and the challenge of taking SAEP forward to the younger generation.

Presentation of Annual Report: Jane introduced the report and encouraged everyone to read it. She said each programme would present just one or two highlights to illustrate their work.

- **Early Childhood Development Programme:** Eric Nduna reported on the ECD programme including trainings offered: registration starter pack, learning programme (including mentoring), persona dolls, parenting and personal development. Bonisa performed an item – demonstrated how the learning programme and persona dolls works in the classroom with the children.
- **Siyakhathala Primary Project:** Bukeka Xhalisa, one of the reading coaches reported on the SPP programme. She appealed to the parents to motivate their children to participate in the programme and to be understanding that they will come home an hour later than usual. Ma’am Banjwa (teacher) then read a poem she wrote praising SAEP and commenting on the improvement she has seen in the children.

- **Hope Scholars Programme:** Aphiwe Mxabanisi (past HSP student) reported on how the programme has helped him and other Hope Scholars. He also reported on 2 learners who received bursaries to finish high school (11 & 12) at LEAP school.
- **Bridging Year Programme:** Aphiwe Tsholoba (current BY student) reporting on how she is benefitting from the programme.
- **Tertiary Support Programme:** Aphiwe Mxabanisi again reported on how TSP has helped him. He studied at Tsiba Business School, got a qualification in business administration and is graduating later this year. He is currently working for Prudential.

Presentation of financial report: Nicola Lloyd (treasurer) presented the financial report found on the back of the agenda and in the annual report. SAEP year end is on the 31st of December 2018. Assets include cash in the bank and the cars. Receivables is money that has been promised by donors and funders. Below the balance sheet is the income and expenditure statement. The Annual Report also has a graph showing where the donations come from, and one showing how much money was spent on each programme in 2018.

Adoption of annual report & financial statements, appointment of the auditor

Annual Report and financial statement - Proposer: Aphiwe Mxabanisi, Second: Isabel Essen

Auditor: Low & Schreiber - Proposer: Andile Nqoko, Second: Mogie Dass

Election – Board of Directors – Jane listed the board members who have agreed to stand again for election ie. Isabel Essen, Mogie Dass, Nicola Lloyd, Gina Leinberger, Gemma Oberth, Pumeza Mahobe, Kayin Scholtz and Helena Duk

Proposer: Norton Tennille, Second: Debbie Stewart All in favour: majority Against: none

Jane congratulated the board and thanked them for their input and support, particularly of late.

Questions & Comments from the floor:

1. Mthuthuzeli Mnikezeli about SPP – at which schools is it held and how do the learners benefit from the programme? Masi responded that the programme only runs at Siyazakha Primary with grade 3 and 4 learners literacy in isiXhosa and English. The learners show improvements in literacy comprehension in both languages which puts them at an advantage for the rest of their schooling career. Mr Mnikezeli then suggested that SAEP (SPP) read short stories on the radio in the afternoons for children to listen to. They can either listen at home or their teachers can play the radio during that time for them to listen. Nalibali does something similar.
2. Pumeza Mahobe requested a translation into English and summary of the ECD demonstration of persona dolls (which had not been done due to lack of time). However it was noted that the demonstration had been filmed and translations will be added put onto the website.

3. Tracey Appollis explained the SAEP history timeline which was up on the wall outside and asked attendees to please add their stories and memories of SAEP to this.
4. Jane explained the 25th anniversary giving campaign flyer found in the annual report and appealed to those present to support the campaign and to give what they could.

Thanks & Closing

- Eric thanked staff, funders, donors and attendees.
- Nosisa thanked all the people (beneficiaries, parents, etc.) who submitted stories and informed them about the prizes. To be collected from Nosisa.
- Masi led the national anthem and the singing of happy birthday.

Refreshments: Everyone then moved next door for refreshments and birthday cake.

Signed:



Chairperson: Isabel Essen 16th July 2019



Director: L Jane Keen 16th July 2019